

## EMPLOYEE DETAILS

FOR TREASURY OFFICE USE ONLY  
EMPLOYEE Id:

1. Department Code :-
2. DDO Code :-
3. a) First Name :-  
b) Middle Name :-  
c) Surname :-
4. Gender :-
5. Marital Status ( \* ) :-
6. Spouse Name :-
7. Employment of Spouse ( \*\* ) :-
8. Sector code with description ( \* \* \* \* \* ) :-
9. Date of Birth ( DD/MM/YYYY ) :-
10. Date of Joining into Service ( DD/MM/YYYY ) :-
11. Catg ( IAS/GAZ/NGO/ClassIV ) :-

Note:- Only the following descriptions are permissible for fields of 5,7 and 8.

(*) Marital Status	
1	Never Married
2	Married
3	Widowed
4	Divorced